



# GUIDELINES FOR NEW STUDENTS DIPLOMA PROGRAMME

**SEMESTER II, SESSION 2025/2026**

*Innovating Sustainable Solutions*

For any enquiry please email to  
[diploma@utm.my](mailto:diploma@utm.my)



WELCOME  
NEW STUDENTS  
TO UTM





# CAMPUS



## Johor Bahru

UTM JOHOR BAHRU campus is in [Skudai](#), Johor Bahru and was the first university in the state of [Johor](#). It has an area of 1,222 hectares, located about 18 kilometers from the Sultan Ismail Airport of Johor Bahru, Malaysia. It is about 20 km north of the state capital, Johor Bahru



## Kuala Lumpur

UTM KUALA LUMPUR campus is situated in *Jalan Sultan Yahya Petra* within [Kuala Lumpur](#), with an area of 38 hectares. The branch campus accommodates [diploma](#) students, part-time students (also known as the *SPACE* program), undergraduate students (Malaysia-Japan International Institute of Technology) and foreign students taking business courses



## Pagoh

UTM PAGOH campus located in [Pagoh](#) was officially opened on 2nd May 2017. Universiti Teknologi Malaysia Innovation Centre in Agritechology for Advanced Bioprocessing (UTM-ICA) is strategically located off the Pagoh interchange on the North-South expressway, in the district of Muar, Johor. A 50-hectare campus equipped with shared facilities integrated with [Bandar University Pagoh](#)

SOURCES: UTM WEB PAGE

# WHY STUDY AT UTM

## Why study with UTM?

Intensely curious and driven to explore, the people of UTM value rigorous analytical thinking, ingenuity, hands-on problem solving, and big new ideas. Stimulating, supportive, and playful, the UTM community becomes, for many students, a second home.



### Top Ranking University

Top 1% in  
Engineering  
Technology; Top  
25 Under 50 years  
in QS World  
University  
Ranking



### Research University

Awarded the Most  
Number of Higher  
Institution  
Research Centres  
of Excellence (4  
National HICoEs)



### University Accreditation

Self-Accreditation  
& 100% Board of  
Engineers (BEM)-  
Accredited  
Programs



### Green Eco-Tourism Campus

A environmental  
friendly practices  
and education  
combine to  
promote  
sustainable and  
eco-friendly  
practices in the  
campus



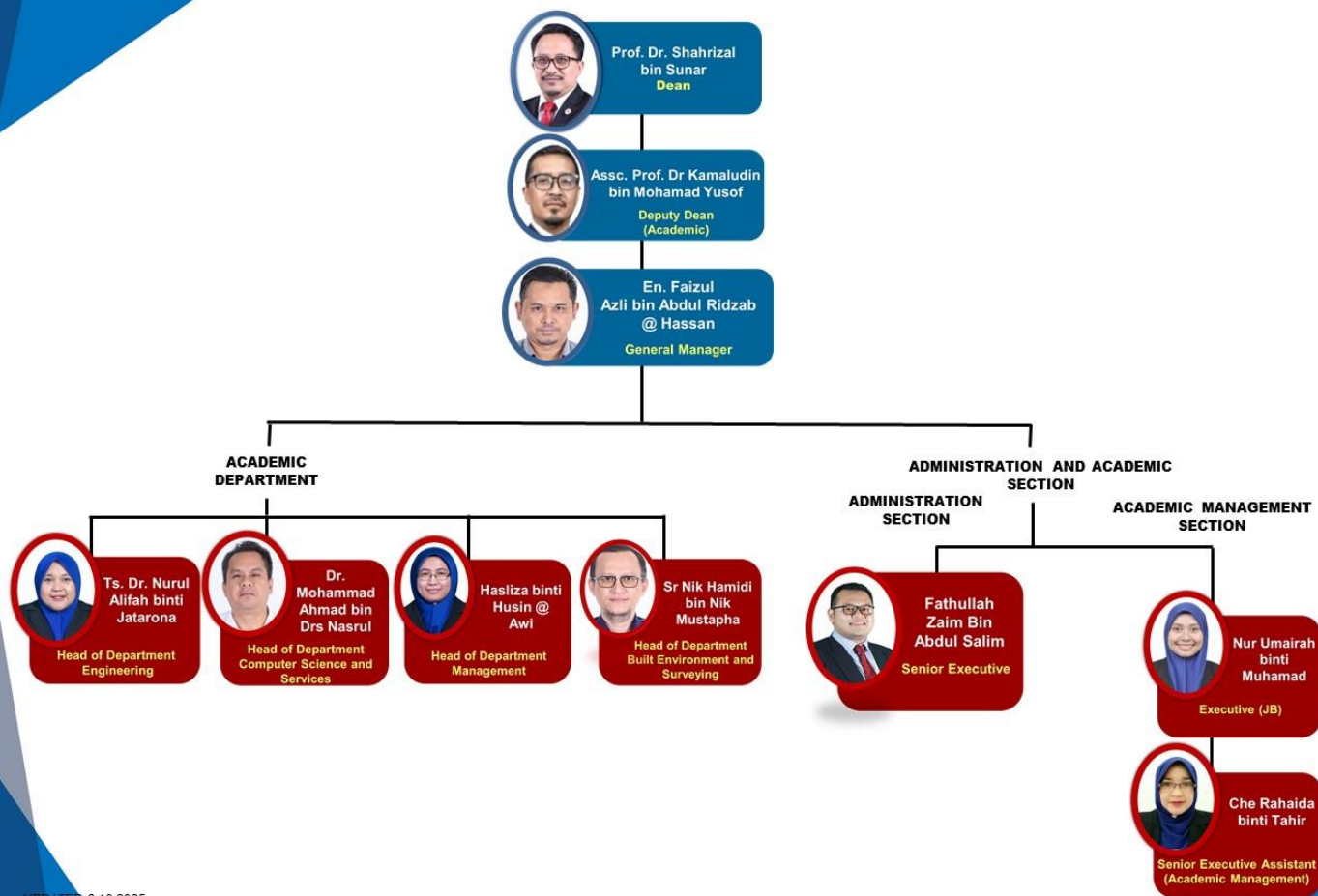
# MEET OUR TEAM

## ORGANIZATIONAL CHART CENTRE OF DIPLOMA STUDIES, SPACE UTM




















**UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA

Sekolah Pendidikan  
Profesional dan  
Pendidikan  
Berterusan  
(SPACE)



# MEET OUR TEAM

## HEAD OF PROGRAMME & COORDINATOR CENTRE OF DIPLOMA STUDIES, SPACE UTM

DEPARTMENT	HEAD OF PROGRAMME		COORDINATOR
DEPARTMENT OF ENGINEERING	 <b>Ts. Erni Syuhada binti Mazwil Ihsan</b> Head of Programme Diploma In Civil Engineering <b>DDWA/DSPA</b>	 <b>Ts. Noor Izaety binti Azhar</b> Head of Programme Diploma In Mechanical Engineering <b>DDWJ/DSPJ</b>	
	 <b>Nur Sumayyah binti Ahmad</b> Head of Programme Diploma In Electrical Engineering <b>DDWH/DSPK</b>	 <b>Anati Syahirah binti Hedzir</b> Head of Programme Diploma In Electronics Engineering <b>DDWE/DSPE</b>	 <b>Ir. Ts. Chia Yaw Kwan</b> Head of Programme Diploma In Chemical Engineering <b>DDWT/DSPT</b>
DEPARTMENT OF BUILT ENVIRONMENT AND SURVEYING	 <b>Sr Gs. Dr Sharifah Nurul Ain binti Syed Mustorpha</b> Head of Programme Diploma In Land Surveying <b>DDWL/DSPL</b>	 <b>Dr Siti Fatimah Ilani binti Bilyamin (PRBr)</b> Head of Programme Diploma In Urban and Regional Planning <b>DDWN/DSPN</b>	<b>DIPLOMA IN CAMPUS UTMJB</b>  <b>Ahmad Azim bin Ashar</b> Coordinator of Programme Diploma In Architecture <b>DDWR/DSPR JB</b>
	 <b>Nabilah Hanim binti Mohd Anuar</b> Head of Programme Diploma In Quantity Surveying <b>DDWQ/DSPQ</b>	 <b>Sr Siti Zamilah binti Abd Hamid</b> Head of Programme Diploma In Property Management <b>DDWF/DSPP</b>	 <b>Wafa' binti Hassan/Kamaruddin</b> Head of Programme Diploma In Architecture <b>DDWR/DSPR</b>
DEPARTMENT OF MANAGEMENT	 <b>Syarifah Rabiyyah Al Adawiah binti Syed Badrul Hisham</b> Head of Programme Diploma In Technology Management <b>DDWG/DSPG</b>	 <b>En Mohd. Salehudin bin Mohd. Simpol</b> Head of Programme Diploma In Accounting <b>DDWP/DSPP</b>	 <b>Tn. Syed Hussaini Bin Syed Hussain</b> Head of Programme Diploma In Islamic Studies Education <b>DDWI</b>
		 <b>Umni Farida binti Zulkibli</b> Coordinator of Programme Diploma In Technology Management <b>DSPG</b>	 <b>Noor Azilah binti Aziz</b> Coordinator of Programme Diploma In Sport and Fitness <b>DSPU</b>
		 <b>Aina Nadhirah binti Maidin</b> Coordinator of Programme Diploma In Accounting <b>DSPP</b>	 <b>Mohammad Salahuddin bin Harun</b> Coordinator of Programme Diploma In Islamic Studies Education <b>DDWI</b>
DEPARTMENT OF COMPUTER SCIENCE AND SERVICES	 <b>Norzaharawani Binti Busu</b> Head of Programme Diploma In Computer Science <b>DDWD/DSPD</b>	 <b>Shabitah binti Ramley</b> Coordinator <b>SCIENCE AND MATEMATICS</b>	 <b>Umijah binti Madzen</b> Coordinator <b>GENERAL COURSE</b>
		 <b>Nurazreen Ezzaty binti Zainurin</b> Coordinator of Programme Diploma In Computer Science <b>DDWD/DSPD JB</b>	

# DIPLOMA STUDENT PORTAL

ALL INFORMATIONS ARE  
ACCESSIBLE ON UTM  
DIPLOMA STUDENT  
PORTAL

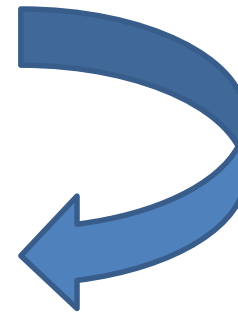


School of  
Professional and  
Continuing  
Education  
(SPACE)

Student Portal

UTM DIPLOMA STUDENT PORTAL

CLICK HERE



KINDLY CLICK ON THE  
LINK PROVIDED BELOW

<https://studentdiploma.utmspace.edu.my/>



# ACADEMIC CALENDAR

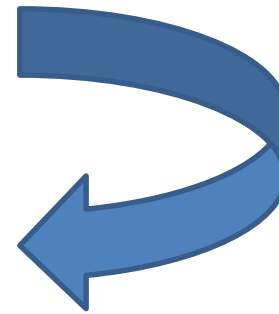
REFER ACADEMIC CALENDAR  
FOR DIPLOMA STUDENTS



**SESSION 2025/2026**

Bachelor Degree & Postgraduate Programme →

Diploma Programme →

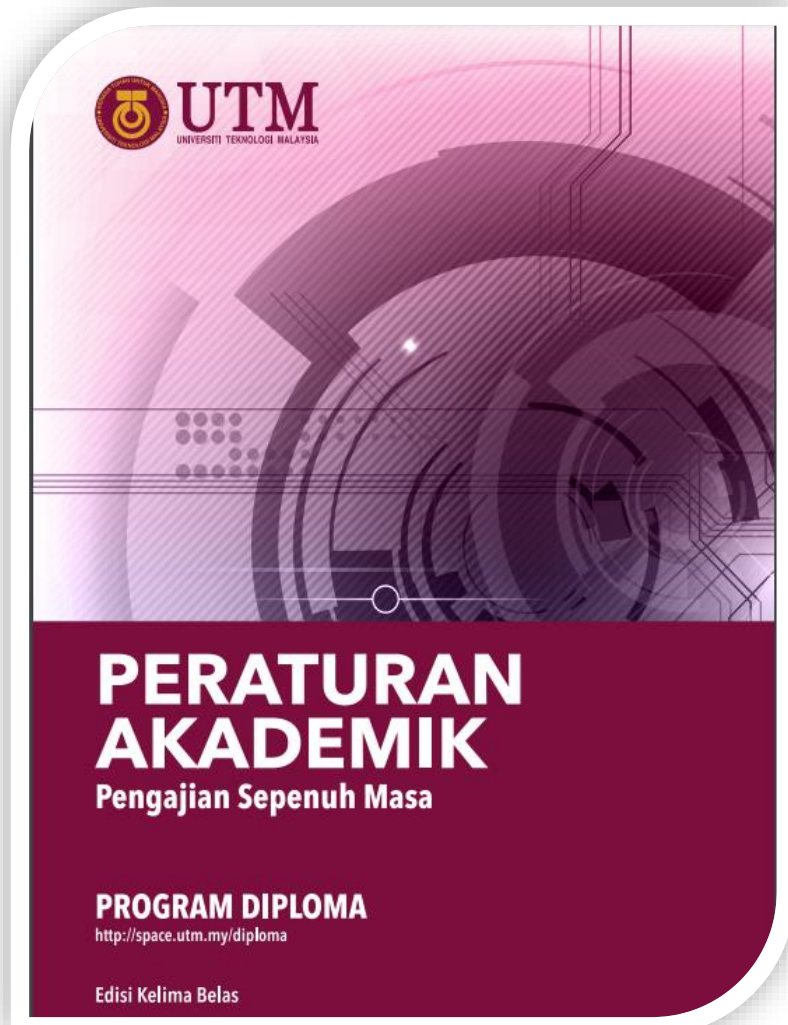


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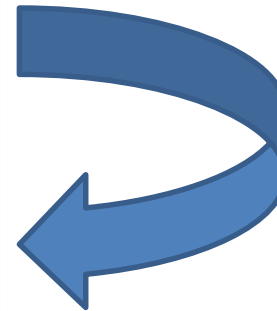
[https://amd.utm.my/academic-  
calendar/](https://amd.utm.my/academic-calendar/)



# ACADEMIC RULES & REGULATIONS



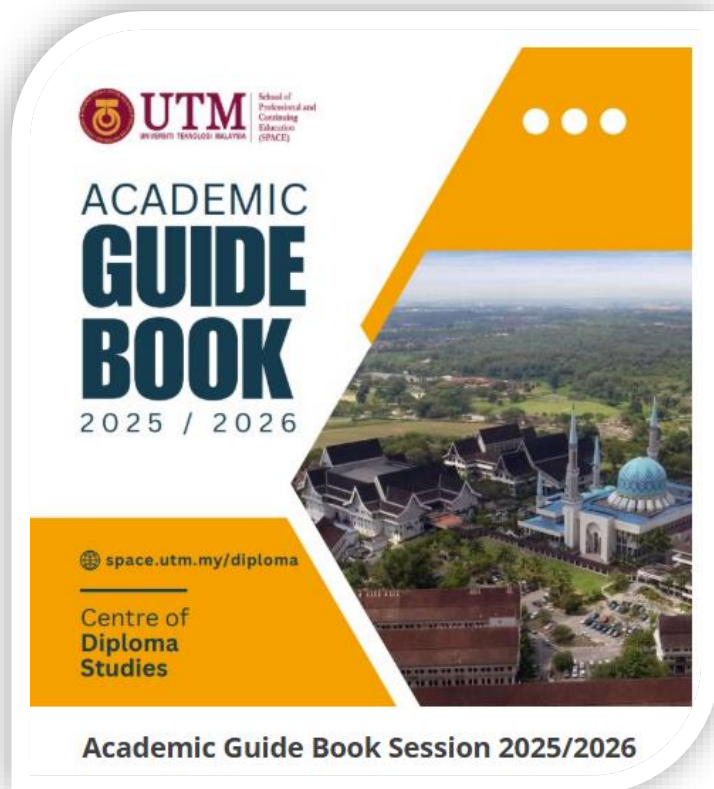
REFER ACADEMIC  
REGULATIONS FOR DIPLOMA  
STUDENTS



KINDLY CLICK ON THE  
LINK PROVIDED

[https://studentdiploma.utmspace.edu.  
my/?p=2574](https://studentdiploma.utmspace.edu.my/?p=2574)

# ACADEMIC GUIDEBOOK



REFER ACADEMIC  
GUIDEBOOK FOR DIPLOMA  
STUDENTS



KINDLY CLICK ON THE  
LINK PROVIDED

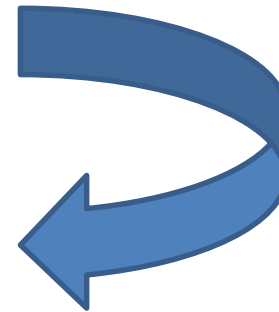
<https://studentdiploma.utmspace.edu.my/?p=2574>



# STUDENT FINANCIAL REGULATION



REFER FINANCIAL  
REGULATION FOR DIPLOMA  
STUDENTS




KINDLY CLICK ON THE  
LINK PROVIDED

<https://studentdiploma.utmspace.edu.my/?p=2556>

**IMPORTANT:**  
STUDENT NEED TO SETTLE THE  
TUITION FEES BEFORE THE 4<sup>TH</sup>  
WEEK OF LECTURES

# STUDENT FINANCIAL REGULATION

## STUDENT ACCOUNT SYSTEM



Diploma Students' Account Management System

Please login with your **email** and **IC number (local students)** or **passport number (international students)**.

If you are facing any problems or have questions please contact us via:

- email at [bkwk1@utmspace.edu.my](mailto:bkwk1@utmspace.edu.my) or
- call us at [03-27286566](tel:03-27286566), [03-27286567](tel:03-27286567), [03-27286511](tel:03-27286511), [03-27286565](tel:03-27286565)

Email

IC or Passport Number

Login

Click Here: <https://pupw.utmspace.edu.my/dipacc/login?returnUrl=/dipacc>



## **STEP 1 : COURSE REGISTRATION SLIP SEMESTER II, SESSION 2025/2026**

1. Check UTMID

\*UTMID procedure - [How To Get UTMID](#)

2. Course registration via website -  
<https://my.utm.my/login>

\*refer guideline for registration – [HERE](#)

\*please refer to the respective Academic Advisor or Head  
of Programme for courses taken

3. Print the course registration slip

**Note: On the course registration slip, students will get  
information such as a) *Course List, Course Code &  
Credit Amount for This Semester;* b) *Section and*  
c) *Name of Academic Advisor***

## **STEP 2 : STUDENT TIMETABLE SEMESTER II, SESSION 2025/2026**

1. Go to the website -

<https://spacescheduler.utmspace.edu.my/view/>


- a. Click '**Programme**'
- b. Click '**Section**' to see the timetable for current semester
- c. Click '**Show**' to save a copy


Note: Please take note on the important information in the timetable: **a) Day and Time Slot, b) Course Code & Section**. All student need to attend lectures according to the day & time slot they have set

2. Lecturer information that teaches courses based on the program can be referred on the website - [View Academic Staff](#)


\*Note: Students can contact the relevant lecturer via email / WhatsApp which appears on the web




SPACEScheduler  Schedule ▾



*SPACE***SCHEDULER**  
SISTEM JADUAL KULIAH SPACE UTM

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School of Professional and Continuing Education (SPACE)

PROGRAMME

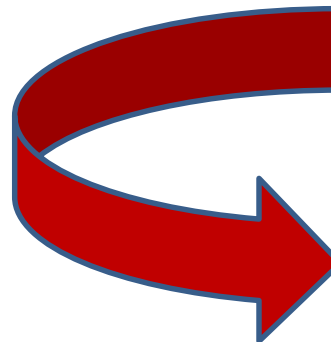
PLEASE SELECT ONE ▾ 

SECTION

PLEASE SELECT ONE ▾

Click Here :

<https://spacescheduler.utmspace.edu.my/view/>



Year of Study for  
Current Semester

Course Section

1 DDWA 01

Program Code

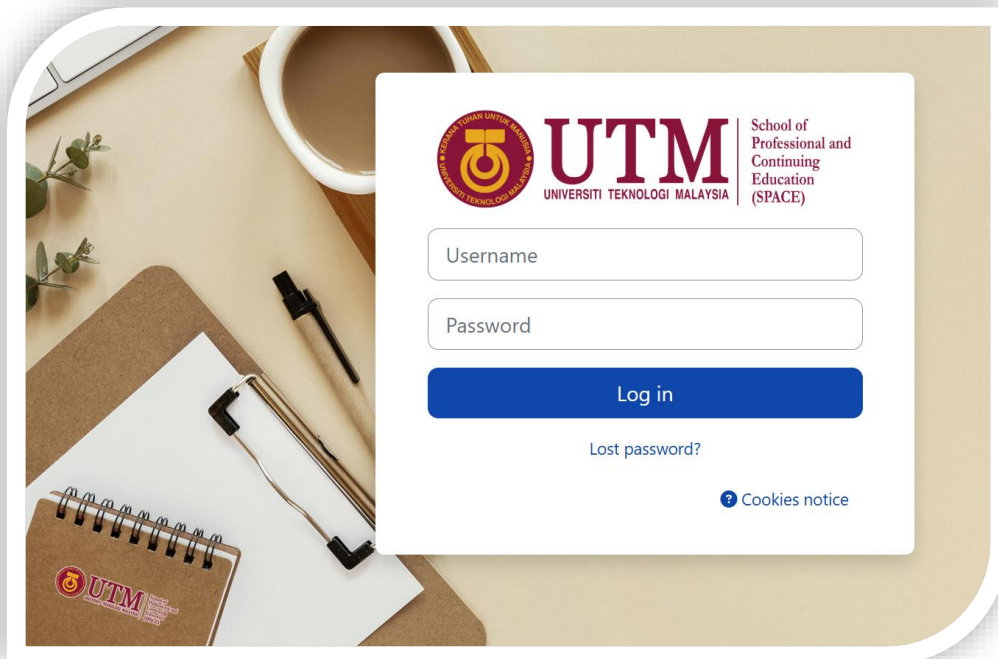
## **STEP 3 : ONLINE LEARNING PREPARATION**




E-learning application used for every courses are subject to discussion made between the lecturers and students .



**PLEASE CLICK ON THE E-LEARNING  
APPLICATIONS PROVIDED FOR A BETTER  
LEARNING EXPERIENCE!**



The image shows a login interface for the UTM eLearning system. It is set against a background of a desk with a notebook, a pen, and a cup of coffee. The interface includes the UTM logo and the text 'School of Professional and Continuing Education (SPACE)'. There are two input fields for 'Username' and 'Password', a blue 'Log in' button, a 'Lost password?' link, and a 'Cookies notice' link.

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UNIVERSITI TEKNOLOGI MALAYSIA

Username

Password

**Log in**

[Lost password?](#)

[Cookies notice](#)

*eLearning  
@ UTM  
(click to access)*


\* For more useful tips kindly go to [Student Portal](#) > Scroll down for **Online Learning Preparation**



## **STEP 4 : EXAMINATION GUIDELINES FOR SEMESTER II, SESSION 2025/2026**

1. Final Examination for Semester II, Session 2025/2026 will be held on 6<sup>th</sup> Apr. – 26<sup>th</sup> Apr. 2026

**\*\***(refer to Academic Calendar session 2025/2026 – Diploma Programme)



**\*Note:** Examination or alternative online assessment method is subject to the lecturer.  
**\*\*Students** may refer to their respective course lecturers.

## **STEP 5 : EXAMINATION RESULT FOR SEMESTER II SESSION 2025/2026**

**Final exam result Semester  
II, Session 2025/2026 can be  
accessed via MyUTM**

**<http://my.utm.my>**



# IMPORTANT: STUDENT DRESS CODE



(Jabatan  
Tatatertib Nakh-Campus  
(Hasil Denda Pelajar dan Murid)

## TATACARA BERPAKAIAN PELAJAR UTM

STUDENT DRESS CODE

### PAKAIAN MENGHADIRI MAJLIS RASMI DI UNIVERSITI

DRESS CODE DURING ANY FORMAL EVENT IN THE CAMPUS





**LARANGAN**  
PROHIBITIONS

- Rambut berwarna  
Coloured hair
- Rambut panjang / Berekor  
Long / Rat tail hairstyle
- Bertatu  
Tattoo
- Berselipar / Bercepal  
Slippers
- Baju leher bulat  
Round collared shirt
- Bertopi / bandana  
Cap / Hat / Bandana
- Berpakai menyerupai  
berlainan jantina  
Cross-dressing
- Baju tanpa lengan  
Sleeveless shirt



Kad Prihatin Siswa WAJIB DIPAKAI semasa berada di kawasan kampus dan dipamerkan di bahagian hadapan paras dada.

*All students MUST DISPLAY their MATRIC CARD to access any service in the campus. Prihatin Siswa Card must be WORN and DISPLAYED at the chest level.*

**PERINGATAN**  
WARNING 

Pelajar yang didapati ingkar, boleh dikenakan **AMARAN** atau **DENDA TIDAK MELEBIHI RM50.00** (Kesalahan Pertama) atau dihadapkan kepada Jawatankuasa Tatatertib Pelajar bagi kesalahan berulang.

*Failure to comply with any of these regulations will result in a WARNING or a FINE OF NOT MORE THAN RM50.00 (For First Offence) or being referred to the Student Disciplinary Committee for any subsequent offence*



MAKLUMAT LENGKAP BOLEH DIRUJUK DALAM  
BUKU PERATURAN MAHASISWA UTM  
MORE INFORMATION CAN BE FOUND IN  
THE STUDENT REGULATIONS BOOK

CLICK HERE:  
[STUDENT DRESS CODE](#)



# MANAGEMENT TEAM

POSITION	NAME	EMAIL
Dean	Prof. Dr Mohd Shahrizal bin Sunar	dekan@utmSPACE.edu.my
Deputy Dean (Academic)	Prof. Madya Dr Kamaludin bin Mohamad Yusof	kamalmy@utmSPACE.edu.my
Deputy Dean (Development)	Ts. Nik Maria binti Nik Mahamood	nik.maria@utmSPACE.edu.my
General Manager	Faizul Azli bin Abdul Ridzab @ Hassan	gm.ppd@utmSPACE.edu.my
FULL TIME PROGRAMME		
Head of Department Engineering	Ts. Dr. Nurul Alifah binti Jatarona	hod.engineering@utmSPACE.edu.my
Head of Department Computer Science & Services	Dr Mohammad Ahmad bin Drs Nasrul	hod.jskp@utmSPACE.edu.my
Head of Department Management	Pn. Hasliza binti Husin @ Awi	hod.management@utmSPACE.edu.my
Head of Department Geomatics & Built Environment	Sr Nik Hamidi bin Nik Mustapha	hod.jgab@utmSPACE.edu.my
Senior Executive (Administration)	En. Fathullah Zaim Bin Abdul Salim	fathullah@utmSPACE.edu.my
Executive (Academic Management-JB)	Pn. Nur Umairah binti Muhamad	umairah@utmSPACE.edu.my
Senior Executive Assistant (Academic Management-KL)	Pn. Che Rahaida binti Tahir	rahaida@utmSPACE.edu.my

## For more information about academic and programme, please contact:

POSITION	NAME	EMAIL
Head of Programme Diploma in Civil Engineering	Ts. Erni Syuhada binti Mazwil Ishan	erni@utmSPACE.edu.my
Head of Programme Diploma in Electrical Engineering	Pn. Nur Sumayyah binti Ahmad	sumayyah@utmSPACE.edu.my
Head of Programme Diploma in Electronic Engineering	Pn. Anati Syahirah binti Hedzir	anati@utmSPACE.edu.my
Head of Programme Diploma in Mechanical Engineering	Ts. Noor Izaety binti Azhar	noor.izaety@utmSPACE.edu.my
Head of Programme Diploma in Chemical Engineering	Ir. Ts. Chia Yaw Kwan	kwan@utmSPACE.edu.my
Head of Programme Diploma in Computer Science	Pn. Norzaharawani binti Busu	norzaharawani@utmSPACE.edu.my
Head of Programme Diploma in Technology Management	Pn. Syarifah Rabiyah Al Adawiyah binti Syed Badrul Hisyam	rabiyah@utmSPACE.edu.my
Head of Programme Diploma in Property Management	Sr Siti Zamilah binti Abdul Hamid	zamilah@utmSPACE.edu.my
Head of Programme Diploma in Accounting	En Mohd Salehudin bin Mohd Simpol	salehudin.kl@utm.my

POSITION	NAME	EMAIL
Head of Programme Diploma in Islamic Studies Education	Tn Syed Husaini bin Syed Hassan	syedhusaini@utmSPACE.edu.my
Head of Programme Diploma in Land Surveying	Sr. Gs. Dr Sharifah Nurul Ain binti Syed Mustorpha	sharifah@utmSPACE.edu.my
Head of Programme Diploma in Town And Regional Planning	Dr. Siti Fatimah Ilani Binti Bilyamin	ilani@utmSPACE.edu.my
Head of Programme Diploma in Quantity Surveying (UTM KL)	Pn. Nabilah Hanim binti Mohd Anuar	nabilah.hanim@utmSPACE.edu.my
Coordinator of Programme Diploma in Quantity Surveying (UTM JB)	Pn. Siti Fasiah binti Abdul Fatah	sitifasihah@utmSPACE.edu.my
Head of Programme Diploma in Architecture (UTM KL)	Pn. Wafa bin Hassan@Kamaruddin	wafa@utmSPACE.edu.my
Coordinator of Programme Diploma in Architecture (UTM JB)	En Ahmad Azim bin Ashar	azim@utmSPACE.edu.my
Coordinator of Programme Diploma in Sport and Fitness (UTM JB)	Prof. Madya Dr Halijah binti Ibrahim	p-halija@utm.my
Coordinator of Programme Diploma in Islamic Studied Education (UTM JB)	En Mohammad Salahuddin bin Harun	salahuddin@utmSPACE.edu.my
Coordinator of Programme Diploma in Tech. Management (UTM JB)	Pn Umami Farida binti Zulkibli	<a href="mailto:ummifarida@utmSPACE.edu.my">ummifarida@utmSPACE.edu.my</a>
Coordinator of Programme Diploma in Accounting (UTM JB)	Cik Aina Nadhirah binti Maidin	ainanadhirah@utmSPACE.edu.my



# *Thank You!*



**Student Portal**

**<https://studentdiploma.utmspace.edu.my/>**

**Any enquiries, please contact us**

**[diploma@utm.my](mailto:diploma@utm.my)**

**UTM KUALA LUMPUR CAMPUS**  
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Level 1, Block H,  
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**+603 2615 4388 (Administration)**

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